



YUKON WORKERS'  
COMPENSATION  
HEALTH AND  
SAFETY BOARD

SUBJECT: ASSESSMENTS POLICY NO.: AS - 22  
BOARD APPROVAL: [Signature]  
APPROVAL DATE: 93-11-10  
BOARD ORDER NO.: \_\_\_\_\_  
EFFECTIVE DATE: 93-11-10

**REVOKED**

MAY 09 2005

## POLICY STATEMENT

SECTION  
REFERENCE: 69

POLICY: ENFORCEMENT OF ASSESSMENT PAYMENTS

### GENERAL

The enforcement of unpaid assessments is a crucial component of the compensation system. Since all employers are required by law to pay, and since these assessments must meet the actual costs of accidents occurring in that year, the employers who do not pay can force up the rates of other law abiding employers. To prevent penalizing the law abiding employers, the Workers' Compensation Health and Safety Board places a significant emphasis on enforcement.

Employers have the right to appeal to the Board any enforcement decision made by the Assessment Branch.

### POLICY

#### A. ACCOUNTS IN DEFAULT

Every year employers are assessed for the coming calendar year. A payment schedule is provided, and the first installment is due in 30 days.

If the first installment is not received within those 30 days, on the 31st day, the account is considered to be in default.

**B. ENFORCEMENT OPTIONS**

When an employer is in default, the board will make an effort to contact the employer to discuss the default.

When contact or efforts to contact fail to resolve the default, the employer will be issued any or all of the following:

- 1) a letter, requesting payment within fifteen days;
- 2) a Demand Letter;
- 3) a Certificate of Assessment;
- 4) a Writ of Seizure and Sale.

**C. ORDER TO CEASE EMPLOYING WORKERS**

An order to cease employing workers may be issued against an employer who consistently fails to:

- 1) register;
- 2) pay their assessment;
- 3) make arrangements to pay their assessment;
- 4) fails to provide a security deposit within 15 days of notification;
- 5) fails to produce information as requested.